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SAMBURU COUNTY ACTS, 2017

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CONTENT

Act—	PAGE
The Samburu County Persons Living with Disability Act, 2017	1

**THE SAMBURU COUNTY PERSONS LIVING WITH
DISABILITY ACT, 2017**

ARRANGEMENT OF SECTIONS

PART I—PRELIMINARIES

- 1—Short title and Commencement.
- 2—Interpretation.
- 3—Object and Purpose.
- 4—Application.

**PART II—ESTABLISHMENT AND FUNCTIONS OF THE
BOARD**

- 5—Establishment of the Board.
- 6—Membership of the Board.
- 7—Tenure of office.
- 8—Duties and responsibilities of the Secretary.
- 9—Functions of the Board.

**PART III—ESTABLISHMENT AND ADMINISTRATION OF
THE FUND**

- 10—Establishment of the Fund.
- 11—Revenue and expenditure of the Fund.
- 12—Use of the Fund.
- 13—Administration of the Fund.

**PART IV—RIGHTS AND PRIVILEGES OF PERSONS
LIVING WITH DISABILITY**

Rights of Persons living with Disability

- 14—Realization of rights of persons with disability.
- 15—Right not to be discriminated in employment.
- 16—Discrimination by employers prohibited.
- 17—Incentives to employers.
- 18—Records for job placement.
- 19—Right not to be discriminated in an educational institution.
- 20—Special and non-formal education.

- 21—Health of persons with disabilities.
- 22—Right to accessibility and mobility.
- 23—Adjustment orders.
- 24—Denial of admission into premises.
- 25—Prohibition of adjustment orders against government institutions.
- 26—Right to sports and recreation.
- 27—Right to vote.
- 28—Registration of organizations.
- 29—Non-derogation.

Privileges of Persons living with Disability

- 30—Income tax exemptions.
- 31—Donations, bequests, subsidies or financial aid.
- 32—Promotion of access to credit.

PART V—MISCELLANEOUS

- 33—Failure to obey an adjustment order and discrimination.
- 34—Concealment of persons living with disability.
- 35—Medical negligence.
- 36—Giving false information to get registered.
- 37—General penalty.
- 38—Enforcement.
- 39—Regulations.

**THE SAMBURU COUNTY PERSONS LIVING WITH
DISABILITY ACT, 2017**

No. 3 of 2017

Date of Assent: 28th June, 2017

Date of Commencement: See Section 1

AN ACT of County Assembly of Samburu to establish the County Board and a Fund for Persons with Disability; provide for the rights and privileges of persons living with disability; ensure equalization of opportunities for persons with disability and for connected purposes

ENACTED by the County Assembly of Samburu, as follows—

PART I—PRELIMINARIES

Short title and Commencement

1. This Act shall be cited as the Samburu County Persons Living with Disability Act, 2017 and shall come into operation upon publication in the *Kenya Gazette*.

Interpretation

2. In this Act unless the context otherwise requires —

“aged person” includes a person with a disability who has been forced into retirement from employment due to disability;

“assistive devices and services” means implements, tools and specialized services (including the services of qualified interpreters for the deaf and qualified teachers for the blind) provided to persons with disabilities to assist them in education, employment or other activities;

“Board” means the Samburu County Board for Persons with Disability established under section 5;

“county executive committee member” means a member in-charge of culture, social services and gender;

“disability” includes any physical, sensory, mental, psychological or other impairment, condition or illness that has, or is perceived by significant sectors of the community to have, a substantial or long-term effect on an individual's ability to carry out ordinary day to day activities;

“discriminate” means to accord different treatment to different persons solely or mainly as a result of their disabilities and includes

using words, gestures or caricatures that demean, scandalize or embarrass a person with a disability;

“Fund” means the County Development Fund for Persons with Disabilities established under this Act;

“organizations for persons living with disability” means associations or societies formed for the purposes of rendering services to persons with disabilities; and

“organizations of persons living with disability” means associations or societies formed by persons with disabilities for their welfare and protection.

Objects and Purpose

3. The purpose and objects of the Act shall be—

- (a) the establishment of a County Board for persons living with disability;
- (b) the establishment of a fund for persons living with Disability;
- (c) setting out of the rights and privileges of persons with disabilities; and
- (d) generally protect persons with disabilities from any form of discrimination and promote their welfare.

Application

4. This Act shall apply within the jurisdiction of Samburu County.

PART II—ESTABLISHMENT AND FUNCTIONS OF THE BOARD

Establishment of the Board

5. (1) There is established the Samburu County Board for Persons Living with Disability.

(2) The Board shall be a body corporate with perpetual succession and a common seal and shall in its corporate name be capable of suing and being sued, and acquiring, holding and disposing of movable and immovable property.

Membership of the Board

6. (1) The Board shall consist of the following members appointed by the County Executive Committee Member—

(a) five persons nominated by representing persons with various disabilities within the County;

(b) three members appointed from a panel of names submitted to the County Executive Committee Member by organizations for persons living with disability;

(c) the director of social services who shall be the secretary of the Board; and

(d) a representative of a non-governmental organization in the county.

(2) The County Executive Committee Member shall appoint one of the members appointed under subsection (1) (a) as the chairperson.

(3) The County Executive Committee Member shall appoint one of the members appointed under subsection (1) (b) as the vice-chairperson.

(4) The chairperson and the vice-chairperson shall be of the opposite gender.

(5) The Board shall appoint one of the members as a Treasurer in their first meeting.

(6) In nominating or appointing persons as chairperson and members of the Board, the County Executive Committee Member shall ensure that the process is carried out in an open and transparent manner and that—

- (a) the membership of the Board shall equitably represent the types of disabilities occurring in the county;
- (b) not more than two-thirds of the members are of the same gender; and
- (c) the composition of the Board shall reflect the regional and ethnic diversity of the people of Kenya.

Tenure of office

7. The chairperson, vice-chairperson and members shall hold office for a period not exceeding three years and shall be eligible for re-appointment for a further term not exceeding two years.

Duties and responsibilities of the Secretary

8. (1) The secretary shall—

- (a) be an *ex officio* member of the Board and shall have no right to vote at any meeting of the Board;

- (b) subject to the direction of the Board, be responsible for day to day management of the affairs of the Board;
- (c) keep all the records of the Board;
- (d) in consultation with the Board, be responsible for the direction of the affairs and transactions of the Board, the exercise, discharge and performance of its objectives, functions and duties and the general administration of the Board;
- (e) be the representative of the department in the Board; and
- (f) carry out any other function as may from time to time be assigned by the Board.

Functions of the Board

9. (1) The functions of the Board shall be —

- (a) to issue adjustment orders under the provisions of this Act;
- (b) to formulate and develop measures and policies designed to —
 - (i) achieve equal opportunities for persons living with disability by ensuring to the maximum extent possible that they obtain education and employment, and participate fully in sporting, recreational and cultural activities and are afforded full access to community and social services;
 - (ii) co-operate with the National Government during the national census to ensure that accurate figures of persons living with disability are obtained in the country, for purposes of planning;
 - (iii) advise the County Executive Committee Member on the provisions of any National Legislation or agreement relating to the welfare or rehabilitation of persons living with disability and its benefits to the country;
 - (iv) recommend measures to prevent discrimination against persons living with disability;
 - (v) put into operation schemes and projects for self-employment or regular or sheltered employment for the generation of income by persons living with disability;

- (vi) encourage and secure the rehabilitation of persons living with disability within their own communities and social environment;
- (vii) encourage and secure the establishment of vocational rehabilitation centres and other institutions and other services for the welfare, rehabilitation and employment of persons living with disability; and
- (viii) co-ordinate services provided in County for the welfare and rehabilitation of persons with living disability and to implement programmes for vocational guidance and counselling;
- (c) to register —
 - (i) persons living with disability;
 - (ii) institutions, associations and organizations, including those controlled and managed by the County Government and local authorities, that provide services for the rehabilitation and welfare of persons living with disability;
 - (iii) places at which services for the rehabilitation of persons living with disability are provided; and
 - (iv) persons living with disability whose condition requires constant medical attention for the purposes of availing subsidized medical services;
- (d) to provide, to the maximum extent possible —
 - (i) assistive devices, appliances and other equipment to persons living with disability; and
 - (ii) access to available information and technical assistance to all institutions, associations and organizations concerned with the welfare and rehabilitation of persons living with disability, including those controlled and managed by the County Government;
- (e) to consult with the County Government in the formulation of suitable curricula for vocational rehabilitation centres and other training facilities for persons living with disability;
- (f) to make provision for assistance to students living with disability in the form of scholarships, loan programmes, fee

- subsidies and other similar forms of assistance in both public and private institutions;
- (g) to assess and report to the County Executive Committee Member on the welfare and rehabilitation of persons living with disability and to advise on the relative priorities to be given to the implementation of those measures;
 - (h) to consult with the County Government in the provision of suitable and affordable housing for persons living with disability;
 - (i) to prepare budgetary annual estimates for presentation to the Chief Officer, department of social services;
 - (j) generally to carry out measures for public information on the rights of persons living with disability and the provisions of this Act;
 - (k) to perform such other functions in relation to the welfare and rehabilitation of persons living with disability as the Board may deem necessary; and
 - (l) to perform such other functions as may be assigned to the Board under this or any other Act.

(2) Without prejudice to the provisions of subsection (1), the Board shall have power to do all things that are necessary or convenient to be done for or in connection with the performance of its functions and in particular—

- (a) to conduct inquiries into any matter relating to the welfare and rehabilitation of persons living with disability;
- (b) to constitute committees consisting of its members, and where necessary to co-opt experts to serve on such committees with the approval of the County Executive Committee Member;
- (c) to vest in or delegate to any committee constituted under paragraph (b) such of the functions of the Board as the Board may with the approval of the County Executive Committee Member determine; and
- (d) with the approval of the County Executive Committee Member, to engage or make other arrangements with any other person to carry out research on, or supply information on, any matter relating to the welfare and rehabilitation of persons living with disability.

PART III—ESTABLISHMENT AND ADMINISTRATION OF THE FUND

Establishment of the Fund

10. There is established the Samburu County Persons Living with Disability Fund.

Revenue and expenditure of the Fund

11. (1) There shall be credited to the Fund—

- (a) sums of money which may from time to time be voted by county assembly for that purpose;
- (b) sums which represent the repayment of the capital and interest of any loan granted by the Board;
- (c) any gifts, donations, grants and endowments made to the Fund; and
- (d) any sums of money borrowed by the fund with the approval of the county assembly

(2) There shall be paid out of the Fund any expenditure approved by the Board and incurred in connection with the administration of the Fund.

Use of the Fund

12. (1) The fund shall be used for—

- (a) providing assistive devices to persons living with disability;
- (b) provide loans to groups of persons living with disability as the Board may deem fit;
- (c) perform any other function of the Board in assisting persons living with disability; and
- (d) meeting any expenditure related to administration of the Fund:

Provided that not more than three per cent of the total monies consisting of the Fund shall be utilized for administration of the Fund.

Administration of the Fund

13. (1) The administration and management of the Fund shall be on the Board;

(2) The Secretary to the Board shall be the administrator to the fund.

(3) The signatories to the fund shall be the Chairperson, Treasurer and the Secretary to the Board.

PART IV—RIGHTS AND PRIVILEGES OF PERSONS LIVING WITH DISABILITY

Rights of Persons living with Disability

Realization of rights of persons living with disability

14. The County Government shall take steps to the maximum of its available resources with a view to achieving the full realization of the rights of persons with disabilities.

Right not to be discriminated in employment

15. (1) No person shall deny a person with a disability access to opportunities for suitable employment.

(2) A qualified employee with a disability shall be subject to the same terms and conditions of employment and the same compensation, privileges, benefits, fringe benefits, incentives or allowances as qualified able-bodied employees.

(3) An employee with a disability shall be entitled to exemption from tax on all income accruing from the department.

(4) The Board shall endeavor to secure the reservation of five percent of all casual, emergency and contractual positions in employment in the public and private sectors for persons with disabilities.

(5) Subject to the provisions of the Employment Act, persons with disabilities shall be eligible for engagement as apprentices or learners where their disability is not such as to impede their performance in particular occupations for periods for which they are hired.

Discrimination by employers prohibited

16. (1) Subject to subsection (2), no employer shall discriminate against a person with a disability in relation to —

- (a) the advertisement of employment;
- (b) the recruitment for employment;
- (c) the creation, classification or abolition of posts;
- (d) the determination or allocation of wages, salaries, pensions, accommodation, leave or other such benefits;

- (e) the choice of persons for posts, training, advancement, apprenticeships, transfer, promotion or retrenchment;
- (f) the provision of facilities related to or connected with employment; or
- (g) any other matter related to employment.

(2) Notwithstanding subsection (1), an employer shall be deemed not to have discriminated against a person with a disability if: —

- (a) the act or omission alleged to constitute the discrimination was not wholly or mainly attributable to the disability of the said person;
- (b) the disability in question was a relevant consideration in relation to the particular requirements of the type of employment concerned; or
- (c) special facilities or modifications, whether physical, administrative or otherwise, are required at the work place to accommodate the person with a disability, which the employer cannot reasonably be expected to provide.

(3) A complaint by a person with a disability that his employer has discriminated against him in a way which is contrary to this Act may be presented to the Industrial Court through the appropriate trade union.

(4) Any contract for employment or for provision of goods, facilities or services, or any other agreement, shall be void insofar as it purports to deny any person any rights or privileges conferred under this Act or in any other way to limit the operation of this Act.

(5) An employer shall provide such facilities and effect such modifications, whether physical, administrative or otherwise, in the workplace as may reasonably be required to accommodate persons with disabilities.

Incentives to employers

17. (1) A private employer who engages a person with a disability with the required skills or qualifications either as a regular employee, apprentice or learner shall be entitled to apply for a deduction from his taxable income equivalent to twenty five percent of the total amount paid as salary and wages to such employee:

Provided that—

- (a) such an employer shall present proof certified by the Ministry responsible for labour in the county that the persons with disabilities in respect of whom he claims the deduction are under his employer; and
- (b) the persons with disabilities so employed are accredited with the Board as to their disabilities, skills and qualifications.

(2) A private employer who improves or modifies his physical facilities or avails special services in order to provide reasonable accommodation for employees with disabilities shall be entitled to apply for additional deductions from his net taxable income equivalent to fifty percent of the direct costs of the improvements modifications or special services.

Records for job placement

18. The Board shall establish and maintain a record of persons with disabilities who are in possession of various levels of skills and training and shall update such records regularly for the purposes of job placement.

Right not to be discriminated in an educational institution

19. (1) No person or learning institution shall deny admission to a person with a disability to any course of study by reason only of such disability, if the person has the ability to acquire substantial learning in that course.

(2) Learning institutions shall take into account the special needs of persons with disabilities with respect to the entry requirements, pass marks, curriculum, examinations, auxiliary services, use of school facilities, class schedules, physical education requirements and other similar considerations.

(3) Special schools and institutions, especially for the deaf, the blind and the mentally retarded, shall be established to cater for formal education, skills development and self-reliance.

Special and non-formal education

20. The Board shall work in consultation with the relevant agencies of County Government to make provisions in all districts for an integrated system of special and non-formal education for persons

with all forms of disabilities and the establishment where possible of Braille and recorded libraries for persons with visual disabilities.

Health of persons living with disability

21. The Board shall ensure that the implementation of the County health programme puts measures in place for—

- (a) prevention of disability;
- (b) early identification of disability;
- (c) early rehabilitation of persons with disabilities;
- (d) enabling persons with disabilities to receive free rehabilitation and medical services in public and privately owned health institutions;
- (e) availing essential health services to persons with disabilities at an affordable cost;
- (f) availing field medical personnel to local health institutions for the benefit of persons with disabilities; and
- (g) prompt attendance by medical personnel to persons with disabilities.

Right to accessibility and mobility

22. (1) Persons with disabilities are entitled to a barrier-free and disability-friendly environment to enable them to have access to buildings, roads and other social amenities, and assistive devices and other equipment to promote their mobility.

(2) A proprietor of a public building or public service vehicle shall adapt it to suit persons with disabilities in such manner as may be specified by the Board.

(3) All proprietors of public buildings shall comply with subsection (2) within five years after this section comes into operation while operators of public service vehicles shall comply with subsection (2) within two years after this section comes into operation.

Adjustment orders

23. (1) This section shall apply to—

- (a) any premises to which members of the public are ordinarily admitted whether on payment of a fee or otherwise; and

(b) any services or amenities ordinarily provided to members of the public.

(2) Without prejudice to the provisions of section 20, if the Board considers that premises, services or amenities are inaccessible to persons living with disabilities by reason of any structural, physical, administrative or other impediment to such access, the Board may, to that section, serve upon the owner of the premises or provider of the services or amenities concerned an adjustment order: —

(a) setting out—

(i) a full description of the premises, services or amenities concerned; and

(ii) the grounds upon which the Board considers that the premises, services or amenities are inaccessible to persons living with disability;

(b) requiring the owner or provider concerned to undertake at his own expense such action as may be specified in order to secure reasonable access by persons with disabilities to the premises, services or amenities concerned; and

(c) stipulating the period within which the action referred to in paragraph (b) shall be commenced and completed.

(3) Before serving an order under subsection (2) the Board shall serve notice upon the person concerned—

(a) specifying the ground upon which the adjustment order is to be issued and the nature of the action which the Board considers necessary to rectify the situation which has given rise to the proposed order;

(b) stipulating the maximum period that the Board considers reasonable for the implementation of the action it proposes to order; and

(c) calling upon the person concerned, if he wishes to do so, to make representations to the Board within thirty days from the date of the service of the notice.

(4) After considering any representations described in subsection

(3) (c) the Board may issue, or refrain from or defer the issuing of, an adjustment order.

(5) Within thirty days after an adjustment order is confirmed or issued under subsection (4), the person concerned may appeal against

the confirmation or issue to the High Court in the prescribed manner on grounds including on the grounds that—

(a) he cannot reasonably be expected to bear the whole or part of the expense required in implementing the adjustment order;

(b) the period stipulated for implementing the adjustment order is unreasonable;

(c) the nature of the action required to be taken in terms of the adjustment order is, in the circumstances of the case, unreasonable; or

(d) adequate access to the premises, services or amenities concerned may be secured without recourse to the action required by the adjustment order.

Denial of admission into premises

24. (1) No person shall, on the ground of disability alone, deny a person with a disability—

(a) admission into any premises to which members of the public are ordinarily admitted; or

(b) the provision of any services or amenities to which members of the public are entitled, unless such denial is motivated by a genuine concern for the safety of such person.

(2) The proprietor of premises referred to in subsection (1) (a) shall not have the right, on the ground of a person's disability alone, to reserve the right of admission to his premises against such a person.

(3) A person with a disability who is denied admission into any premises or the provision of any service or amenity contrary to subsection (1) shall be deemed to have suffered an injury and shall have the right to recover damages in any court of competent jurisdiction.

(4) Without prejudice to subsection (3), damages awarded under that sub-section shall be recovered summarily as a civil debt.

Prohibition of adjustment orders against government institutions

25. (1) The Board shall not serve an adjustment order upon —

(a) any hospital, nursing home or clinic controlled or managed by the County Government or registered under the Public

Health Act with the consent of the County Executive Committee Member responsible for health; or

- (b) any school or educational or training institution controlled or managed by the County Government or registered under the Education Act with the consent of the County Executive Committee Member responsible for the administration of the institution or Act concerned.

(2) Within sixty days after being requested to consent under subsection (1) the County Executive Committee Member shall either give or refuse his consent and if he fails to do so within that period the Board may proceed to serve the adjustment order as though the County Executive Committee Member had consented.

Rights to sports and recreation

26. (1) All persons with disabilities shall be entitled, free of charge, to the use of recreational or sports facilities owned or operated by the County Government during social, sporting or recreational activities.

(2) Persons with disabilities shall be entitled to participate in all national and international sports events.

(3) For the purpose of subsection (2) the Ministry responsible for sports shall, in consultation with the Board, provide the necessary suitable environment including—

- (a) architectural infrastructure;
- (b) apparatus and equipment;
- (c) training and medical personnel; and
- (d) transportation facilities for the participants.

(4) Section (1) shall not apply in cases where there is exclusive private hire of such facilities.

Right to vote

27. (1) All persons living with disability shall be entitled at their request, to be assisted by persons of their choice in voting in presidential, parliamentary and county elections.

(2) A person who undertakes to render assistance under subsection (1) shall do so strictly in accordance with the instructions of the voter.

(3) A person described in subsection (2) shall bind himself, in the prescribed form, to comply with that subsection.

(4) Polling stations shall be made accessible to persons with disabilities during elections, and such persons shall in addition be provided with the necessary devices and assistive devices to facilitate the exercise of this right.

(5) A person who contravenes sub-section (2) shall be guilty of an offence.

Registration of organizations

28. (1) The County Board shall register all organizations of or for persons living with disability.

(2) All existing organizations of or for persons living with disability shall, within twelve months after this section comes into operation, apply in the prescribed manner to the Board for registration.

Non-derogation

29. The rights set out under this Part are in addition to, and do not derogate in any way with the rights set out under Article 54 of the Constitution.

Privileges of Persons living with Disabilities

Income tax exemptions

30. (1) All persons living with disability who are in receipt of an income may apply to the County Executive Committee Member responsible for finance for exemption from income tax and any other levies on such income.

(2) The County Executive Committee Member responsible for finance shall, in consultation with the Board, assess all applications received under subsection (1) and make such order thereon, if any, as he deems fit, exempting the applicant wholly, or to the extent provided by the order, from income tax or other levies specified therein, and any such order shall, notwithstanding the provisions of any other Act, have effect according to its terms.

(3) Materials, articles and equipment, including motor vehicles, that are modified or designed for the use of persons living with disability shall be exempt from import duty, value added tax, demurrage charges, port charges and any other County government levy which would in any way increase their cost to the disadvantage of persons living with disability.

(4) All goods, items, implements or equipment donated to institutions and organizations of or for persons with disabilities shall be exempt from import duties, value added tax, demurrage charges, port charges and any other government levy which would in any way defeat the purposes of or increase the cost of the said donations.

Donations, bequests, subsidies or financial aid

31. (1) Any donations, bequest, subsidy of financial aid which may be made to the county government agencies involved in the rehabilitation of persons living with disability or to organizations involved in such rehabilitation and registered with the Board for the purposes of this section shall, subject to the provisions of the Income Tax Act, be allowed as deductions from the donor's gross income for the purpose of computing taxable income.

(2) The County Executive Committee Member responsible for finance in the county or other appropriate authority shall endeavor to provide, subject to the provisions of any other relevant law, incentives to local manufacturers of technical aids and appliances used by persons living with disability including, but not limited to, the following—

- (a) additional deductions for labor expenses;
- (b) tax and duty exemptions on imported capital equipment;
- (c) tax credits on domestic capital equipment;
- (d) simplified customs procedures;
- (e) unrestricted use of consigned equipment;
- (f) employment of foreign nationals;
- (g) exemptions from taxes and duties on raw materials; and
- (h) access to bonded manufacturing systems.

Promotion of access to credit

32. The County Executive Committee Member may liaise with the department responsible for matters relating to credit unions, co-operatives and other lending institutions to put in place measures to encourage the extension by such institutions of credit to persons living with disability.

PART V—MISCELLANEOUS

Failure to obey an adjustment order and discrimination

33. (1) A person is guilty of an offence if the person—

- (a) fails to comply with an adjustment order issued under this Act;
- (b) discriminates against a person with disability to this Act; or
- (c) on the ground of any ethnic, communal, cultural or religious custom or practice, discriminates against a person with a disability.

(2) A person who is convicted of an offence under subsection (1) is liable to a fine not exceeding twenty thousand shillings or to imprisonment for a term not exceeding one year or to both such fine and imprisonment.

(3) A person found guilty of an offence under this section may in addition to the penalty imposed by the court be ordered to pay the person injured by the offence such sums of money in compensation as the court may deem appropriate.

Concealment of persons living with disability

34. (1) No parent, guardian or next-of-kin shall conceal any person living with a disability in such a manner as to deny such a person the rights set out under this Act or any other law.

(2) A person who contravenes subsection (1) is guilty of an offence and is liable on conviction to a fine not exceeding twenty thousand shillings or to imprisonment for a term not exceeding one year or to both such fine and imprisonment.

Medical negligence

35. (1) Any person who, being a doctor or other medical practitioner, negligently causes a disability to a patient is guilty of an offence and is liable on conviction to a fine not exceeding one hundred thousand shillings or to imprisonment for a term not exceeding one year, or to both such fine and imprisonment.

(2) The court may order a doctor convicted under this section to pay to the patient such sums of money in compensation as it may deem appropriate.

Giving false information to get registered

36. A person is guilty of an offence if the person knowingly gives false information to the Board for the purpose of being registered or for the purpose of acquiring any privilege or right due to persons so registered.

General Penalty

37. A person found guilty of an offence under this Act for which no penalty is expressly provided shall be liable to a fine not exceeding ten thousand shillings or imprisonment for a term not exceeding one year, or both such fine and imprisonment.

Enforcement

38. (1) The Board may cause to be taken appropriate legal action if the Board believes that –

- (a) a person or group of persons is engaged in a practice which is discriminatory under this Act; and
- (b) the discrimination is a significant and substantial infringement of the rights of persons living with disability and raises issues of public interest.

Regulations

39. The County Executive Committee Member may make regulations generally for the better carrying out of the provisions of this Act and, without limiting the generality of the foregoing, may make regulations –

- (a) prescribing the procedures, forms and fees applicable under this Act;
- (b) specifying and describing the nature of acts of discrimination against persons living with disability; and
- (c) prescribing the procedure and forms for persons entitled to subsidized medical care under this Act.

SCHEDULE

PROVISIONS AS TO THE CONDUCT OF BUSINESS AND AFFAIRS OF THE COUNTY BOARD

1. A member of the County Board may –

- (a) resign his office by notice in writing to the County Executive Committee Member; or
- (b) be removed by the County Executive Committee Member by notice in writing if he: –
 - (i) is subject to a vote calling for his removal by a two thirds majority of all members of the County Board;
 - (ii) has been absent from five consecutive meetings of the County Board without permission of the chairperson;
 - (iii) is so incapacitated by prolonged physical or mental illness as to be unable to attend to and perform his duties;
 - (iv) is an un discharged bankrupt;
 - (v) is convicted by a Court of an offence punishable by a term of imprisonment; or
 - (vi) is otherwise unable or unfit to discharge his functions.

2. Where the office of a member becomes vacant, the vacancy may with the approval of the County Executive Committee Member be filled through the majority vote of the members for the remainder of the term.

3. The County Board shall pay to its members such remuneration as the Salaries and Remuneration Commission may recommend through the County Public Service Board.

4. The County Board shall meet not less than four times in every year and not more than four months shall elapse between the date of one meeting and the date of the next meeting.

5. A meeting of the County Board shall be held on such date and at such time as the County Board shall decide, or in the absence of such a decision if the chairperson decides that a meeting is necessary, on a date and at a time determined by the chairperson.

6. Unless otherwise decided by a two-thirds majority of the members of the County Board, at least fourteen days' written notice of

every meeting of the County Board shall be given to every member of the County Board.

7. The quorum of a meeting of the County Board shall be two-thirds of the members.

8. (1) The chairperson, or in his absence, the vice- chairperson, shall preside at every meeting of the County Board.

(2) In the absence of both the chairperson and vice- chairperson, the members present may choose one of the members to preside the meeting.

9. A decision of the majority of members of the County Board present at any meeting of the County Board shall be deemed to be the decision of the County Board and if upon any question the voting shall be equal, the chairperson, vice-chairperson or other person presiding shall have a second and casting vote.

10. No act, decision or proceedings of the County Board shall be invalid on account of a vacancy in the membership thereof or on account of the appointment of a member of the County Board being defective.